

# PEDIATRIC SLEEP DAY 2016 REGISTRATION & PAYMENT FORM

DATE: OCTOBER 14, 2016

TIME: 8:00 AM TO 5:00 PM

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**NEW LOCATION**

Toronto Western Hospital, 399 Bathurst Street, Toronto, Ontario  
 BMO Education & Conference Centre, Krembil Discovery Tower, Ground Floor

To register, please complete this entire form for **each Individual** or for **each Telehealth / Web Casting computer**.

For convenience, the form may be completed electronically in Acrobat Reader – just click on the blank fields, type your information, and save. To delete all typed information, click on *Forms* → *Clear Form* in Acrobat Reader.

The form may also be printed, filled out manually, then scanned and e-mailed, faxed, or mailed.

E-mail / Fax completed forms to: **Dr. Sharon Chung** ([sachung@uhnresearch.ca](mailto:sachung@uhnresearch.ca) / fax: 416-603-5292)

Mail / courier completed forms to: **Dr. Sharon Chung, Toronto Western Hospital, UHN, 399 Bathurst Street, 7 Main - 803, Toronto, Ontario, M5T 2S8**

**BIOGRAPHIC INFORMATION:** Please type or print clearly. *Illegible forms will be returned & may impact discount rates.*

<b>Name:</b>		<b>AAST # (if applicable):</b>	
<b>Institution / Clinic:</b>			
<b>E-mail address:</b>			
<b>Address:</b>			
<b>City:</b>	<b>Province / State:</b>		<b>Postal / Zip Code:</b>
<b>Phone:</b>		<b>Fax:</b>	

**REGISTRATION:** Please **CLICK / CHECK (X)** the appropriate boxes below. All amounts are in **Canadian \$**.  
 Please type or print clearly. *Illegible forms will be returned and may jeopardize discount rates.*

SELECT <b>ONE</b> REGISTRATION CATEGORY BELOW		ON / BEFORE MIDNIGHT SEPT. 11 <sup>TH</sup>	SEPT 12 <sup>TH</sup> TO MIDNIGHT OCT 3 <sup>RD</sup>	ONSITE <b>CASH ONLY</b>
<input type="checkbox"/>	Individual Registration	\$ 120	\$ 155	\$ 200
<input type="checkbox"/>	Individual Registration by <b>Sleep Technician</b>	\$ 85	\$ 115	\$ 150
<input type="checkbox"/>	Individual Registration by <b>Resident / Fellow</b>	\$ 75	\$ 100	\$ 130
<input type="checkbox"/>	Individual Registration by <b>Student</b>	\$ 50	\$ 70	\$ 90
<input type="checkbox"/>	<b>Telehealth (OTN) Registration</b> <b>NEW LOWER RATE!!</b>	\$ 90	\$ 120 <sup>*</sup>	N/A
<input type="checkbox"/>	<b>Web Casting Registration</b> <b>NEW LOWER RATE!!</b>	\$ 90	\$ 120 <sup>*</sup>	N/A

**Deadline for receipt of paid Telehealth or Web Cast registration is midnight Sunday, September 25<sup>th</sup>.**

Registration fee for **onsite attendees** includes continental breakfast, coffee break, lunch, CME credit, and conference giveaways. **Onsite attendance is absolutely limited to 125 people. Register early to avoid being turned away!**

For **Telehealth and Web Casting participants**: A registration form for **each** computer logged into the conference must be received; however, there is **no limit** to the number of attendees at each of these registered locations.

**NOTE:** a fee will now apply to **each Telehealth or Web Casting** attendee who wishes to obtain **CME credit**. Please **include** this fee with your registration payment (**see page 2 for fee schedule**). You will receive a form with your registration confirmation e-mail requesting the names of the individuals requesting CME credit.

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**CME CREDIT FEE FOR TELEHEALTH AND WEB CASTING PARTICIPANTS ONLY:**

Please input the number of participants requesting CME Credit. If electronic, the form will calculate the amount. If manual, please write in the total. All amounts are in **Canadian \$**. **PLEASE INCLUDE THIS FEE WITH YOUR REGISTRATION FEE PAYMENT.**

	DATE OF SUBMISSION	FEE PER ATTENDEE	# ATTENDEES	TOTAL
	On / Before midnight September 11 <sup>th</sup>			
	Sept 12 <sup>th</sup> to midnight October 30 <sup>th</sup>			

**PAYMENT:**

We accept payment by cheque, cash, money order, or major credit card.

Payments must be in **Canadian funds**. Please **CLICK / CHECK (X)** the appropriate box below.

<b>Cheque</b>	Please make cheques / money orders payable to: <b>Sleep Education Canada</b> .		
<b>Money Order</b>	Cheques / money orders may be <b>mailed</b> to <b>Dr. Sharon Chung</b> , Toronto Western Hospital, UHN, 399 Bathurst Street, 7 Main - 803, Toronto, Ontario, M5T 2S8.		
<b>Cash</b>	<b>PLEASE DO NOT MAIL CASH.</b> Hand-deliver only to Dr. Sharon Chung. <b>NOTE:</b> if registering on-site on October 14 <sup>th</sup> , <b>only CASH</b> will be accepted.		
<b>Credit Card</b>	<input type="checkbox"/> VISA	<input type="checkbox"/> MasterCard	<input type="checkbox"/> American Express

**Please complete this section for all credit card payments**

<b>Credit Card Number:</b>	<b>Expiry:</b>	<i>MM</i>		<i>YY</i>
<b>Cardholder Name:</b>	<b>Security Code<sup>▲</sup>:</b>			
<b>Cardholder Signature:</b> <i>Type name or print &amp; sign</i>				
<i>In signing this form, I confirm my agreement to the charges and to the <u>Terms and Conditions</u> below</i>				

**▲** VISA & MC: 3 digit code (CVV) in signature panel on back of the card immediately after the card's account number;  
 AMEX: 4 digit code (CID) on the front of your card just above and to the right of your main credit card number

**NOTE:** We can **only accept** credit cards **issued in Canada or the United States**.

**TERMS AND CONDITIONS:**

- To qualify for the Early Bird Registration, both the completed **Registration Form** and **confirmed Payment** must be received before the deadline of **midnight Sunday, September 11<sup>th</sup>**.
- The deadline for **receipt** of e-mailed, faxed, or mailed Registration Forms is **midnight Monday, October 3<sup>rd</sup>**. Any subsequently received forms will not be accepted and registration will **ONLY** be accepted onsite in **CASH** and at the **ONSITE** rate.
- Credit card statements will list **Sleep Education Canada** as vendor.
- There is a **Registration Cancellation Penalty of 50% of the Registration Fee to a maximum of \$50** (fee to be deducted from the refunded amount). **NO refunds will be issued if the cancellation is made after midnight, Sunday, September 11<sup>th</sup>**.
- Meals, conference bags, free CME Credit, and other giveaways are available **only** to onsite attendees.
- **American Academy of Sleep Technician Members:** The necessary attendance information will be sent to the AAST, but it is your responsibility to check that your AAST credits have been updated accordingly.